

Pagosa Springs Medical Center
Campus Snow Removal RFP

Pagosa Springs Medical Center (PSMC) is requesting proposals to: Remove snow from the main campus to include the buildings at 95 S. Pagosa Blvd. (main medical center campus) and 35 Mary Fisher Circle (Rocky Mountain PT). If you are interested in this project please send an email with your intent to submit a proposal to Cathy Mundt at cathy.mundt@psmedicalcenter.org by October 16, 2023. Once prospective bidders are chosen, an in depth scope of work and site walk will be scheduled.

Informational Statement:

Area to remove snow: See Map included below

Advisories: These are active working businesses with patients coming and going throughout the day as well as ambulance traffic. All work will be coordinated with Facilities Manager and company will alert manager of arrival prior to starting work. No entrances/exits will be blocked at any time; no shipping/receiving lanes will be blocked at any time.

Working Hours: Unless otherwise arranged all work will be completed between the hours of 5:00 a.m. and 6:00 p.m.

Scope:

PSMC requests priority scheduling by contractor for snow removal to assure that PSMC is able to be open at all times to meet the public's need. PSMC's Emergency Department and Inpatient Department are open 24 hours per day, seven days a week. PSMC's outpatient medical center operations are Monday-Friday 7:00 a.m. to 5:30 p.m. When the weather is conducive to snow, contractor agrees to remain ready, willing and immediately available to begin snow removal within one half hour of snow of three (3") or more on the ground at the Emergency entrance and or notice given by Plant Operations staff and/or Administrative staff. Extra attention should be given to the Emergency Department and loading areas. The scope also includes removal of snow from the roof when the depth of snow is between twelve (12) and sixteen (16) inches.

All work proposed by the contractor must be accomplished using the contractor's owned and/or rented equipment. All equipment must be in good working order to assure safe operation prior to use on the hospitals properly.

All responders to the RFP shall provide evidence of the following insurances which must be included with the responders bid as listed below.

1). Contractor shall maintain general liability insurance with limits of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate per policy year.

2). Workman's Compensation Insurance- State of Colorado

**REQUEST FOR PROPOSAL
 Quotation Sheet for:**

SNOW REMOVAL

Company Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Phone: _____

Cell Phone: _____ Emergency Phone: _____

Description	Hourly Rate
Snow removal to specifications listed in Scope of Work and attached map.	
Description	Hourly Rate
Shovel or Mechanically remove snow from Roof as needed to designated drop points on the ground.	

SNOW REMOVAL SEQUENCE MAP

FLOW LEDGEND

- FIRST PRIORITY
- SECOND PRIORITY
- THIRD PRIORITY
- FOURTH PRIORITY

SIDEWALK PRIORITY LEDGEND

- FIRST PRIORITY
- SECOND PRIORITY
- THIRD PRIORITY

