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| JOB TITLE: Perioperative Registered Nurse (OR Circulator) | DEPARTMENT: Surgical Services | POSITION OF SUPERVISOR: Director of Surgical Services |
| FLSA STATUS: Non-exempt | ANTICIPATED HOURS PER WEEK: 40 ON CALL Required 30 Min. Response Time | EFFECTIVE DATE: |

Position Summary: The Perioperative RN is responsible for coordinating and managing safe, effective, and quality patient-family centered care for surgical patients throughout the perioperative process including the preoperative, intraoperative, and postoperative phases. They will provide support, education, direct care to patients, and act as a liaison between the surgical team and the patient families/support systems. Using comprehensive, multidisciplinary approach to patient care, the perioperative nurse works closely with the entire surgical team. The perioperative registered nurse may serve as a: (1) Circulating Nurse, (2) 1st Scrub (Instrument) Nurse, or (3) 2nd Scrub (Assistant) Nurse depending on level of experience and training.

Qualifications: *At all times, the employee shall possess the following qualifications set forth below.*

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| Education/Training: | Graduate from an accredited school of nursing; BSN preferred |
| Experience: | Two (2) years of experience working in the perioperative setting. Experience working in gastroenterology endoscopy lab preferred. Experience working in the scrub nurse role preferred. Experience in Sterile Processing preferred. |
| Special Skills, Licenses or Certifications: | <ul style="list-style-type: none"> • Current RN licensure in Colorado or compact state in good standing • Required Certifications: BLS (Basic Life Support) • Preferred Certifications: ACLS (Advanced Cardiac Life Support), PALS (Pediatric Advanced Life Support), CNOR (Certified Nurse in Operating Room), CRNFA (Certified Registered Nurse First Assistant) • Preferred experience in Orthopedic, General, Gynecology, Gastroenterology, Ophthalmology surgical procedures • Basic computer knowledge (Microsoft Office, Electronic Health Record) |
| Language Skills: | <p>Demonstrates ability to read, write, and clearly express one’s self in English 100% of the time</p> <p>Additional languages preferred</p> <p>Demonstrates ability to listen</p> <p>Demonstrates ability to clearly conveys thoughts in speech and written word</p> |
| Physical/Mental/Special Demands: | Lifting a minimum of <u>50</u> pounds may be required; adequate hearing is required to hear/talk with other employees, patients and public in person and on the telephone; work requires the use of computers with exposure to monitors, key boards, mouse with repetitive motions for extended periods of time; position requires standing, bending, walking and long periods of sitting. Ability to initiate CPR 100% of the time. Must have fine motor skills 100% of the time. Full range of body motion including handling and lifting patients. Pushing and pulling heavy objects. Ability to work and multi-task at a rapid pace with numerous interruptions 100% of the time. Good mental health. Demonstrate tact, versatility, and dependability. High degree of self-motivation and directional initiative. Ability to function independently. Ability to cope and remain calm in escalating situations. Must consistently demonstrate compliance with organizational-wide competency statements and performance criteria based on established quality indicators. |

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| Work Environment: | Work is performed in a hospital setting that is physically demanding and a high stress environment with exposure to work stress, environmental stress, and frequent interruptions; noise level is moderate; work may involve exposure to blood, bodily fluids and communicable diseases; frequent communications, on a daily basis, with the general public, co-workers, vendors and patients. Working irregular hours including on call hours. |
| Cross-Training of Position: | PSMC cross-trains job positions. This job description must be willing and able to cross-train to effectively perform the job position of: <u>PreOp/PACU RN and PAT RN</u> |

Standard Job Requirements: At all times, employee shall satisfy the following requirements:

1. Adhere to and support PSMC's Code of Conduct and WISER values.
2. Comply with all PSMC policies including, without limitation, timely attendance, code for dress and decorum, no conflicts of interest, no harassment, fragrance free, etc.
3. Comply with all PSMC and department procedures, competencies, rules and directives.
4. Establish and maintain effective working relationships with others (e.g., co-workers, supervisors, patients, visitors, vendors of PSMC and the general public).
5. Collaborate effectively with other disciplines as applicable.
6. Be courteous, respectful, honest, and solution-oriented in dealing with others.
7. Communicate and document accurately, clearly, and effectively both orally and in writing.
8. Possess excellent organizational skills and the ability to multi-task.
9. Work independently and perform the job with minimum supervision.
10. Checks email at least once daily when on shift.
11. Work effectively on PSMC/department team matters and recognize situations which require teamwork.
12. Maintain strict confidentiality of all patient matters and recognize situations where confidentiality should be maintained even if not legally required.
13. Act as a patient advocate and maintain privacy and confidentiality of individuals and health information.
14. Respect the importance of compliance and quality programs and support the same.
15. Possess computer knowledge/skills and the ability to learn and adapt to new programs and software.
16. Participate in employee training, Disaster Preparedness and emergency events.
17. Perform other job duties, as assigned by a supervisor.

Essential Duties, Functions and Responsibilities: At all times, employee shall be able to perform the following essential functions of the job, with or without an accommodation, as set forth below.

1. The Perioperative or Circulator nurse role works within the operating suite but outside the sterile field ensuring a safe environment for optimal surgical outcome and acts as a patient advocate throughout the perioperative continuum of care.
2. Creates and maintains a sterile field.
3. Assists anesthesia during patient induction and emergence of anesthesia and/or managing the patients care related to sedation and monitoring.
4. Assists in patient positioning and surgical prep to ensure the patient remains free of injury.
5. Knowledge of use, maintenance, and troubleshooting of surgical equipment, instruments, and supplies.
6. Conducts individualized age-appropriate patient assessments and plan of care, prioritizing the data collection based on the patient's immediate condition or needs according to PSMC procedures or protocols.
7. Implements and initiates appropriate perioperative nursing interventions in the care of the surgical patient including but not limited to:

- a. protecting the patient from injury caused by extraneous objects and chemical, electrical, laser, mechanical, and thermal sources;
 - b. performing accounting procedures to protect the patient from unintended retained surgical items;
 - c. performing interventions necessary to ensure that the patient's procedure is performed on the correct site, side, and level;
 - d. managing the patient's specimens according to organizational policy and procedures;
 - e. communicating the patient's current status to relevant parties throughout the continuum of care;
 - f. administering medications safely and correctly;
 - g. performing interventions to maintain the patient's wound and tissue perfusion at or above baseline levels;
 - h. performing interventions to maintain the status of the patient's genitourinary, gastrointestinal, musculoskeletal, endocrine, respiratory, cardiovascular, and neurological systems and fluid, electrolyte, and acid-base balances at or above baseline levels;
 - i. performing interventions to ensure the patient is at or returned to normothermia at the conclusion of the immediate postoperative period;
 - j. performing interventions to protect the patient from surgical site infection;
 - k. assessing the knowledge level of the patient or designated support person;
 - l. providing education regarding the expected psychosocial response, nutritional management, medication management, pain management, wound management, and expected responses to the operative or invasive procedure;
 - m. involving the patient or designated support person actively in decisions affecting his or her perioperative plan of care and the rehabilitation process;
 - n. protecting the patient's rights, dignity, and privacy;
 - o. providing age-specific, culturally competent, ethical care within legal standards of practice; and
 - p. providing consistent and comparable care regardless of the setting.
8. Performs appropriate treatments as ordered by physician in an accurate and timely manner.
 9. Provides individualized patient/family education and discharge planning customized to the surgical patient and his/her family.
 10. Documents patient assessment findings, physical/psychosocial responses to nursing intervention and progress towards problem resolution.
 11. Initiates and/or assists in emergency resuscitative measures according to adult & pediatric resuscitation and advanced life support protocols.
 12. Attends department and medical staff meetings, trainings, and task forces, as appropriate.
 13. Assists in inventory/supply management and reviews daily charges for procedures performed.
 14. Participates in department ongoing quality improvement activities such as chart review and policy review.
 15. Pursues professional growth and maintains specialized knowledge and skills in perioperative nursing practice by participating in professional organizations and on-going continuing education/in-service training with emphasis in perioperative practice.
 16. Performs function of the instrument scrub or assistant scrub role commiserate with experience and as assigned.

Approved by:

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| | Director of Surgical Services | |
| (Supervisor – Signature) | (Title) | (Date) |
| | Human Resources Director | |
| (Human Resources– Signature) | (Title) | (Date) |

Receipt and Acknowledgment:

I acknowledge and understand that:

- This job description, and receipt and acknowledgment of this job description, does not imply or create a promise of employment or employment contract of any kind. I understand and acknowledge that my employment with Pagosa Springs Medical Center is “at will” and may be terminated by me or the employer at any time with or without cause.
- The job description provides a general summary and requirements of the position in which I am employed. At this time, I know of no limitations which would prevent me from performing these functions with or without accommodation. I further understand that it is my responsibility to inform my supervisor if, at any time, I am no longer qualified for my position and/or unable to perform the job requirements or essential functions of my job.
- Positions, job descriptions, duties, tasks, work hours, work requirements and qualifications may be changed at any time at the discretion of Pagosa Springs Medical Center.
- Acceptable job performance requires: (a) proper compliance with and completion of all aspects of the job description; and (b) compliance with PSMC policies, procedures, rules and directives.
- I have read and understand this job description.

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| (Print Employee Name) | (Employee Signature) | (Date) |